

# GUJARAT JALSEVA TRAINING INSTITUTE

GUJARAT WATER SUPPLY & SEWERAGE BOARD

2 Days Training Programme on

## “Gujarat Civil Services Rules (GCSR)”

### TRAINING SUMMARY REPORT

<b>Name of Training</b>	<b>Gujarat Civil Services Rules (GCSR)</b>		
<b>Organizing Institute</b>	Gujarat Jalseva Training Institute, GWSSB, Gandhinagar		
<b>Course Level / Type</b>	State Level		
<b>Target Groups</b>	<b>Junior Clerks &amp; Senior Clerks of GWSSB</b>		
<b>Date</b>	17-18 September 2019		
<b>No of days</b>	2 Days		
<b>Planned/Unplanned</b>	<b>Planned</b>		
<b>Venue</b>	Gujarat Jalseva Training Institute, Gandhinagar		
<b>Co-ordinators Team</b>			
<b>1. Ms. Bhartiben Mistry, Director</b>	<b>Course Director</b>		
2. Mr. Bhavik Rathod, Joint Director(Adm.)	Course Co-ordinator		
3. Mr. N K Chauhan, EE (Adm.)			
4. Mr. S P Patel, DEE			
5. Mr. G D Vaghela, Senior Clerk			
<b>Time Table</b>			
<b>Date: 17 September 2019</b>			
<b>No</b>	<b>Time</b>	<b>Topic</b>	<b>Faculty</b>
1&2	10:45 to 13:30	ગુજરાત રાજ્ય સેવા શિસ્ત અને અપીલના નિયમો ૧૯૭૧, ગુજરાત મુલ્કી સેવાઓ, વર્ગીકરણ અને ભરતી (સામાન્ય નિયમો-૧૯૬૭ અને વિવિધ રજાના પ્રકાર અને મંજૂરીના આદેશની સમજૂતી	<b>Sh. J M Dave,</b> Retd. Account Officer, DAT & Faculty of SPIPA
3&4	14:30 to 17:15	સેવા વર્તણૂકના નિયમો પ્રાથમિક તપાસ અને તકેદારી એકમ, પત્રની નોંધ અને પત્ર વ્યવહારની સમજૂતી (નોંધ અને મુસદ્દા લેખન)	<b>Sh. R.V.Suthar,</b> Retd. Deputy Secretary
<b>Date: 18 September 2019</b>			
1	10:45 to 12:00	વહિવટી ઉપયોગી રજીસ્ટરોની જાણકારી આવક/જાવક, ફાઇલ રાજીસ્ટર, સ્ટેમ્પ રજીસ્ટર, VIP Letters રજીસ્ટર	<b>Sh. M J Joban,</b> Retd. OS, Rajkot
2	12:15 to 13:30	ગુજરાત મુલ્કી સેવાઓ, વર્ગીકરણ અને ભરતી (સામાન્ય નિયમો-૧૯૬૭)	<b>Sh. J M Dave,</b> Retd. Account Officer, DAT & Faculty of SPIPA
3&4	14:30 to 17:15	<ul style="list-style-type: none"><li>Delegation of Power (Admi.)</li><li>બોર્ડ ગ્રેજ્યુઇટી એક્ટ ૧૯૭૨ની જાણકારી</li></ul>	<b>Sh. M J Joban,</b> Retd. OS, Rajkot
<b>Total No of Participants</b>		<b>24</b>	

## List of Participants

Sr No	CPF No	Name of Employee	Designation	Office
1	GWSSB/5110	DINESHKUMAR LAXMANBHAI SOLANKI	Sr. Clerk (AC)	PHWD, Ahmedabad
2	GWSSB/10077	IRFAN RASHIDMIYA SHAIKH	Jr. Clerk	PHSSD, Dholka
3	GWSSB/5969	ALPA HASMUKH BHATT	Sr. Clerk	PHMD, Ahmedabad
4	GWSSB/10268	SUNIL BHALJIBHAI GOHIL	Jr. Clerk	PHWD, Porbandar
5	GWSSB/2769	GORDHANBHAI DAYABHAI SONДАРВА	Jr. Clerk	PHSSD, Porbandar
6	GWSSB/3735	RAMESHKUMAR SOMCHANDBHAI RATHOD	Sr. Clerk (AC)	H.O, Gandhinagar
7	GWSSB/2491	DHARMENDRAKUMAR JAMNADAS PANCHOLI	Sr. Clerk (AC)	PHMC, Vadodara
8	GWSSB/4701	PRABHAVATI DINESHBHAI CHAUDHARI	Sr. Clerk (AC)	PHC, Ahmedabad
9	GWSSB/3566	DAHAYABHAI BHIKHABHAI MACHHI	Sr. Clerk (AC)	PHMSD, Vadodara
10	GWSSB/10042	VIJENDRASINH DAYUBHA ZALA	Sr. Clerk	PHWD, Surendranagar
11	GWSSB/9862	NARENDRA TAPUBHAI BABARIYA	Sr. Clerk	PHSSD, Dahegam
12	GWSSB/4744	HIMATBHAI SHANKARBHAI RATHVA	Sr. Clerk	PHMD, Chhotaudepur
13	GWSSB/9387	KIRITSINH FATESINH BARIA	Sr. Clerk	PHMD, Dahod
14	GWSSB/3874	NATUBHAI KAGUBHAI RATHVA	Sr. Clerk	PHMSD, Bodeli
15	GWSSB/2952	SURESH JERAMBHAI LAKHANI	Sr. Clerk (AC)	Zone 3, Rajkot
16	GWSSB/3791	CHHTRASINH MOTIBHAI CHAREL	Sr. Clerk	PHSSD, Dahod
17	GWSSB/10192	HARSHAD JASHUBHAI SUTHAR	Jr. Clerk	PHMC, Ahmedabad
18	GWSSB/4227	PRAHLADJI RUPSANGJI THAKOR	Sr. Clerk	H.O, Gandhinagar
19	GWSSB/9845	TEJAS RMESHCHANDRA JOSHI	Sr. Clerk	PHC, Junagadh
20	GWSSB/4065	SANJAYSINH KALUSINH RATHOD	Sr. Clerk (AC)	H.O, Gandhinagar
21	GWSSB/3887	SVARUPBHAI SUFARABHAI BARIA	Sr. Clerk	PHSSD, Godhra
22	GWSSB/10338	NARESHBHAI PUNJABHAI SUMARA	Jr. Clerk	PHC, Bhavnagar
23	GWSSB/7488	NARESHBHAI CHANDULAL SOHRA	Jr. Clerk	PHSSD, Bhavnagar
24	GWSSB/6082	SAEED ABAHAMED SHAIKH	Karkoon	PHSSD, Jamnagar

## Photo Gallery

1. **Sh. J M Dave**, Retd. Account Officer, DAT, Gandhinagar addressing the trainees



2. **Sh. M J Joban**, Retd. OS, Rajkot, GWSSB addressing the trainees



3. **Valediction Session**

