

# GUJARAT JALSEVA TRAINING INSTITUTE

GUJARAT WATER SUPPLY & SEWERAGE BOARD

2 Days Training Programme on

**“Training for Group-10 (Module-5, Batch-1)”**

## TRAINING SUMMARY REPORT

<b>Name of Training</b>	<b>Training for Group-10 (Module-5, Batch-1)</b>		
<b>Organizing Institute</b>	Gujarat Jalseva Training Institute, GWSSB, Gandhinagar		
<b>Course Level / Type</b>	State Level		
<b>Target Groups</b>	Junior Clerk & Typists of GWSSB		
<b>Sponsored By</b>	NRDWP of Ministry of Drinking Water & Sanitation, GOI		
<b>Date</b>	16-17 November 2018		
<b>No of days</b>	2 Days		
<b>Planned/Unplanned</b>	<b>Unplanned – As per need, for Departmental Examination</b>		
<b>Venue</b>	Exam. Cum Training Hall, Gujarat Jalseva Training Institute, Gandhinagar		
<b>Co-ordinators Team</b>			
<b>1. Ms. Bhartiben Mistry, Director</b>	<b>Course Director</b>		
2. Mr. B K Zala, Joint Director(Adm.)	Course Co-ordinator		
3. Mr. Bhavik Rathod, EE (Adm.)			
4. Mr. S P Patel, DEE			
5. Mr. G D Vaghela, Senior Clerk			
<b>Time Table</b>			
<b>Date: 16-11-2018</b>			
<b>No</b>	<b>Time</b>	<b>Topic</b>	<b>Faculty</b>
1&2	10:45 to 13:30	1. Head of Account 2. Cheque Book & memo, 3. Bank Reconciliation, 4. Cash Book	<b>Sh. D P Manavadariya,</b> Senior Manager (F&A)
3&4	14:30 to 17:15	1. Store - Petty purchase 2. Store – Form No.7,8,9,10 3. Store – General Purchase Process 4. Store - Verification by DEE/EE	<b>Sh. B G Parmar,</b> Retd. Accountant, GJTI
<b>Date: 17-11-2018</b>			
5	09:45 to 12:30	1. Digital & Cash Transactions	<b>Sh. D P Manavadariya,</b> Senior Manager (F&A)
6	13:30 to 16:15	1. Service Book 2. GCSR	<b>Sh. M J Joban,</b> Deputy Manager, Rajkot
<b>Total No of Participants</b>			<b>22</b>

## List of Participants

Sr No	CPF No	Name of Employee	Designation	Office	Place
1	2789	Mr. Aaratsinh R Patel	Junior Clerk	PH Circle	Godhra
2	10394	Mr. Abhaysinh Pratapji Dabhi	Junior Clerk	PH Circle	Mehsana
3	10153	Mr. Anil Ravjibhai Patel	Junior Clerk	PHS Mech Sub Div	Chikhli
4	1091	Mr. Ashvinsinh Ramsinh Bhati	Junior Clerk	PHS Sub Div	Vadgam
5	2189	Mr. Bhupendra Natvarlal Acharya	Junior Clerk	PHS Mech Sub Div	Ahmedabad
6	3384	Mr. Bipin Shanabhai Vasava	Junior Clerk	PHS Sub Div	Savli
7	1638	Mr. Dineshbhai Somabhai Bhatiya	Junior Clerk	PHS Sub Div	Mehsana
8	2308	Mr. Gunvant Lalubhai Vanand	Junior Clerk	PH Mech Store Div	Gandhinagar
9	10477	Mr. Hiren Rameshbhai Rathod	Junior Clerk	PHS Sub Div-2	Gandhinagar
10	9663	Mr. Hitendrasinh Dilipsinh Parmar	Junior Clerk	PHS Sub Div	Danta
11	2119	Mr. Ishaverbhai Ramabhai Limbachiya	Junior Clerk	PHS Sub Div	Bayad
12	10129	Mr. Kirtikumar Chandulal Chavda	Junior Clerk	PHW Division	Mehsana
13	10594	Mr. Pritam Bharatbhai Patel	Junior Clerk	PHS Sub Div	Navsari
14	8485	Mr. Rakesh Golabhai Patel	Junior Clerk	PHW Division	Navsari
15	10083	Mr. Sanjaysinh K Singh	Junior Clerk	PHW Division	Bharuch
16	2718	Mr. Sendhabhai Kanjibhai Raval	Junior Clerk	PHS Sub Div	Bhabhar
17		Mr. Uttamkumar Pankajkumar Makwana	Junior Clerk	PHW Division	Patan
18		Mr. Vanrajsinh Arjunsinh Chavda	Junior Clerk	PHS Sub Div	Sami
19	10487	Ms. Vinaben Hitendra Patel	Junior Clerk	PHS Sub Div	Valsad
20	4225	Ms. Vinaben Rameshbhai Patel	Junior Clerk	PHW Mech Division	Mehsana
21	10191	Mr. Vipulkumar Kailashchandra Bhojak	Junior Clerk	PH Dharoi Div	Mehsana
22	9786	Mr. Zuber Sufi Shaikh	Junior Clerk	Zone-2	Ahmedabad

## Photo Gallery

1. **Sh. D P Manavadariya**, Senior Manager (F&A), GWSSB addressing the trainees



2. **Sh. M J Joban**, Deputy Manager, Rajkot, GWSSB addressing the trainees



3. **Sh. B G Parmar**, Retd. Accountant, GJTI addressing the trainees

