

# GUJARAT JALSEVA TRAINING INSTITUTE

GUJARAT WATER SUPPLY & SEWERAGE BOARD

2 Days Training Programme on

**“Module-1 for Group-7”**

## TRAINING SUMMARY REPORT

<b>Name of Training</b>	<b>Module-1 for Group-7</b>		
<b>Organizing Institute</b>	Gujarat Jalseva Training Institute, GWSSB, Gandhinagar		
<b>Course Level / Type</b>	State Level		
<b>Target Groups</b>	OS, Asst. Sup., Head Clerk, Divisional Accountants & Senior Clerk Account of GWSSB		
<b>Sponsored By</b>	NRDWP (National Rural Drinking Water Program of Ministry of Drinking Water & Sanitation, GOI)		
<b>Date</b>	11-12 April 2018		
<b>No of days</b>	2 Days		
<b>Planned/Unplanned</b>	Planned		
<b>Venue</b>	Seminar Hall, Gujarat Jalseva Training Institute, GWSSB, Gandhinagar		
<b>Co-ordinators Team</b>			
<b>1. Mrs. Bhartiben Mistry, Director</b>	<b>Course Director</b>		
2. Mr. B K Zala, Joint Director (Adm.)	Course Co-ordinator		
3. Mr. Bhavik Rathod, EE (Adm.)			
4. Mr. S P Patel, DEE			
5. Mr. B G Parmar, Accountant			
<b>Time Table</b>			
<b>Day-1 (11-04-2018)</b>			
<b>No</b>	<b>Time</b>	<b>Topic</b>	<b>Faculty</b>
1-2	10:30 to 13:15	Government e Marketplace (GeM)	<b>Sh. Sunil Bhatt,</b> Business Facilitator, GeM
3-4	14:15 to 17:00	Income Tax & GST	<b>Sh. B B Chauhan,</b> Senior Manager (F&A)
<b>Day-2 (12-04-2018)</b>			
1	10:30 to 11:45	Classification of File Records	<b>Sh. D G Rathod,</b> Retd. OS, Gujarat State Abhilekhagar Office, G'nagar
2	12:00 to 13:15	Classification of File Records	<b>Smt. Aartiben Doshi,</b> OS, Gujarat State Abhilekhagar Office, G'nagar
3-4	14:15 to 17:00	Gujarat Civil Services Rules (GCSR)	<b>Sh. J M Dave,</b> Retd. Account Officer
<b>Total No of Participants</b>			<b>27</b>

## Photo Gallery

1. **Sh. Sunil Bhatt**, Business Facilitator, GeM addressing the Trainees



2. **Mr. B B Chauhan**, Senior Manager (F&A), GWSSB addressing the trainees



3. **Smt. Aartiben Doshi & Mr. D G Rathod**, OS, Gujarat State Abhilekhagar Office, Gandhinagar, addressing the trainees



4. **Mr. J M dave**, Retd. Account Officer, Gandhinagar addressing the trainees

