

GUJARAT JALSEVA TRAINING INSTITUTE

GUJARAT WATER SUPPLY & SEWERAGE BOARD

1 Days Training Programmeon

“Communication & Presentation Skill (Batch-2)”

TRAINING SUMMARY REPORT

Name of Training		Communication & Presentation Skill (Batch-2)	
Organizing Institute	Gujarat Jalseva Training Institute, GWSSB, Gandhinagar		
Course Level / Type	State Level		
Target Groups	Class – I officers of GWSSB		
Sponsored By	NRDWP of Ministry of Drinking Water & Sanitation, GOI		
Date	8 August 2018		
No of days	1 Days		
Planned/Unplanned	Unplanned – As per the instruction of Hon. MS & Chairman Sir		
Venue	Gujarat Jalseva Training Institute, Sector-15, Gandhinagar		
Co-ordinators Team			
1. Ms. Bhartiben Mistry, Director	Course Director		
2. Mr. B K Zala, Joint Director(Adm.)	Course Co-ordinator		
3. Mr. Bhavik Rathod, EE (Adm.)			
4. Mr. S P Patel, DEE			
5. Ms. Kinjal Jadav, AE			
6. Ms. Hetal Tewar, AE			
Time Table			
Date: 08-08-2018			
No	Time	Topic	Faculty
1	10:45 to 12:00	Communication Skill	Sh. Ketan Nanavati Director, Nanavati English Academy, Gandhinagar
2	12:15 to 13:30	Presentation Skill	Sh. Ketan Nanavati Director, Nanavati English Academy, Gandhinagar
3	14:15 to 14:45	Microsoft PowerPoint	Sh. Bhavik Rathod, Joint Director (Sci.), GJTI
4	14:45 to 17:15	Participants are divided in groups for “ Group Exercise ” & then Presentation presented by group leaders	Sh. Bhavik Rathod, Joint Director (Sci.), GJTI
Total No of Participants		34	

List of Participants

Sr No	CPF No	Name of Employee	Designation	Office	Place
1	2473	Mr. Anand Prakash Jankiprasad Tiwari	EE Civil	PHW Division	Nakhtrana
2	1589	Mr. Anil Kumar Garg	EE Civil	PHW Division	Rajpipla
3		Mr. Arvind Babhubhai Kunbi	EE Mech.	PHW Mech Division	Valsad
4	2403	Mr. Ashok J Ladhar	EE Mech.	PHW Mech Division	Bhuj
5	1661	Mr. Bhagavanji Ramjibhai Chaniyara	EE Civil	PHW Division	Porbandar
6		Mr. Bhagwan K Sahedadpuri	DEE Civil	PH Circle	Anjar
7	2165	Mr. Bhupendra Bhogilal Shah	EE Mech.	PHW Mech Division	Modasa
8		Mr. C S Rathod	EE Civil	PHW Division	Anand
9		Mr. Dashrambhai Bhikhabhai Patel	EE Civil	PH Dharoi Div	Mehsana
10		Mr. Dhaval Mukesh Shah	AEE Mech.	PHS Mech Sub Div	Dahod
11		Mr. Dhirendrapal P Chaudhari	EE Civil	PHW Division	Radhanpur
12	3856	Mr. Ganeshbhai B Vasava	EE Civil	PHW Division	Chhotaudepur
13	4060	Mr. Jashvant Devjibhai Chaudhari	EE Civil	PHW Division	Navsari
14	2863	Mr. Jatin Mavjibhai Sonara	Sen. Manager Mech.	GWIL	Gandhinagar
15	2063	Mr. Jayantilal Parsottam Trivedi	EE Mech.	PHW Mech Division	Godhra
16	1863	Mr. Jayendra Bhogilal Patel	EE Civil	HO, GWSSB	Gandhinagar
17		Ms. Jumana A Rangwala	AEE Civil	PHS Sub Div	Tarapur
18	5435	Mr. Kanubhai Kavajibhai Bodar	EE Civil	PHW Division	Bhavnagar
19	3893	Mr. Kaushik B Bhagora	SE Civil	PH Circle	Nadiad
20	1997	Mr. Kaushik Jayantilal Shah	EE Mech.	PHS Mech Sub Div-1	Morbi
21	1660	Mr. Kirit Chamanlal Chhadia	EE Civil	PHW Division	Himatnagar
22	9091	Mr. Laxman Kababhai Kota	EE Civil	PHW Division	Jamnagar
23	2603	Mr. Madan Mohan Gupta	EE Civil	PHW Division	Palanpur
24	10171	Mr. Mohmmed Rauf Gulam Rasul Shaikh	EE Civil	HO, GWSSB	Gandhinagar
25	1819	Mr. Navinchandra Mithabhai Patel	EE Civil	PHW Division	Gandhinagar
26		Mr. Pankaj Mavjibhai Nagar	EE Civil	PHW Division	Khambhalia
27	1780	Mr. Pankaj Panachand Shah	EE Civil	PHW Division	Lunawada
28	9200	Mr. Parsottam Amarsinhbhai Solanki	EE Civil	PHW Division	Bhuj
29	1603	Mr. Pravinkumar K Modi	Sen. Manager Civil	GWIL	Morbi
30	10599	Mr. Rahul Mahendrakumar Solanki	AEE Civil	HO, GWSSB	Gandhinagar
31	6700	Mr. Rameshbhai Laljibhai Patel	SE Civil	PH Circle	Valsad
32		Mr. S R Udeniya	EE Civil	PHW Division-1	Amreli
33	6298	Mr. Santosh Bhanubhai Vasava	EE Mech.	PHW Mech Division	Surat
34	9872	Mr. Tejas Nandlal Paramar	EE Civil	PHW Division	Vadodara

PhotoGallery

1. **Sh. Ketan Nanavati**, Director, Nanavati English Academy, Gandhinagar addressing the trainees



2. **Sh. Bhavik Rathod**, Joint Director (Scientific), GJTI addressing the trainees



3. Group Exercise





