

GUJARAT JALSEVA TRAINING INSTITUTE

GUJARAT WATER SUPPLY & SEWERAGE BOARD

4 Days Training Programme on

“Pre-Examination training for Accounting Cadre (Batch-2)”

TRAINING SUMMARY REPORT

Name of Training	Pre-Examination training for Accounting Cadre (Batch-2)		
Organizing Institute	Gujarat Jalseva Training Institute, GWSSB, Gandhinagar		
Course Level / Type	State Level		
Target Groups	Senior Clerks (A/c) of GWSSB		
Date	4-7 November 2019		
No of days	4 Days		
Planned/Unplanned	Unplanned – As per Need of Departmental Examination		
Venue	Gujarat Jalseva Training Institute, Gandhinagar		
Co-ordinators Team			
1. Ms. Bhartiben Mistry, Director	Course Director		
2. Mr. B K Zala, Joint Director(Adm.)	Course Co-ordinator		
3. Mr. Bhavik Rathod, EE (Adm.)			
4. Mr. S P Patel, DEE			
5. Mr. G D Vaghela, Senior Clerk			
Time Table			
Date: 4 November 2019			
No	Time	Topic	Faculty
1&2	10:45 to 13:30	- Trial Balance, Income & Expenditure Account - Depreciation	Sh. D P Manavadariya, Retd. Senior Manager (F&A)
3&4	14:30 to 17:15	- General Rules of Administration Approval, Overall TS, Detailed Technical Sanction - Revised Estimate, Reduce Estimate & Supplementary Estimate	Sh. B B Chauhan, Senior Manager (F&A)
Date: 5 November 2019			
1&2	10:45 to 13:30	Bank Reconciliation	Sh. D P Manavadariya, Retd. Senior Manager (F&A)
3&4	14:30 to 17:15	English Grammar, Letters & General Correspondence	Sh. M R Malek Retd. Section Officer, Gandhinagar
Date: 6 November 2019			
1&2	10:45 to 13:30	- Tender Procedure - Stock Management	Sh. B B Chauhan, Senior Manager (F&A)
3&4	14:30 to 17:15	- Computer Theory & Practical	Sh. Prakashbhai Vagasiya AAE, PH Circle, Surat
Date: 7 November 2019			
1&2	10:45 to 13:30	- Monthly Account & Expenditure Head Information	Sh. D P Manavadariya, Retd. Senior Manager (F&A)
3&4	14:30 to 17:15	- Tender Information & Deduction F&F, R.A. Bill	Sh. B B Chauhan, Senior Manager (F&A)
Total No of Participants		30	

List of Participants

Sr No	CPF No	Name of Employee	Designation	Office
1	10180	ALPESH B PATEL	Junior Clerk	Zone-2, Ahmedabad
2	9385	ANILKUMAR AMRUTBHAI PRAJAPATI	Senior Clerk	PH Mech. SubDivision, Anand
3	2049	BHARATKUMAR CHIMANLAL PATEL	Senior Clerk (AC)	EE, P.H. Works Division, Gandhinagar
4	3353	DINESHCHANDRA AMRUTLAL SOLANKI	Senior Clerk (AC)	EE, P.H. Works Division, Radhanpur
5	7032	DINESHKUMAR MANGALDAS PATEL	Senior Clerk	P. H. Mech. Store Division, Gandhinagar
6	9791	HARESHBHAI KESHARABHAI BHURIYA	Senior Clerk	EE, P.H. Works Division, Bhuj
7	4028	HARSUKHBHAI LAXMANBHAI CHAVDA	Senior Clerk	DEE, PHS Subdivision, Manavadar
8	3797	HHTRASINH MOTIBHAI CHAREL	Senior Clerk	DEE, PHS Subdivision, Dahod
9		HITESH HARJIVANDASH DANGI	Divisional Accountant	P. H. Mech. Store Division, Gandhinagar
10	9646	HITESHKUMAR RAMANLAL PATEL	Senior Clerk	DEE, PHS Subdivision No 1, Gandhinagar
11	1847	JAGDISH PURSHOTAM TUVER	Senior Clerk (AC)	EE, P.H. Works Division, Veraval
12	3342	JAYENDRAKUMAR AMBALAL PATEL	Senior Clerk (AC)	CE, Zone 1, Vadodara
13	2326	Senior Clerk	Senior Clerk	EE, P.H. Works Division, Nadiad
14	2815	KANUBHAI UKABHAI MAKWANA	Senior Clerk (AC)	SE, P. H. Circle, Nadiad
15	4287	KIRITKUMAR BALUBHAI RAJ	Senior Clerk (AC)	SE, P. H. Circle, Vadodara
16	9387	KIRITSINH FATESINH BARIA	Senior Clerk	P. H. Mech. Division, Dahod
17	5096	MAHENDRASINH AMARSINH RATHOD	Senior Clerk	EE, P.H. Works Division, Vyara
18	4123	MUKESHBHAI GOVINDBHAI PANCHAL	Senior Clerk	SE, P. H. Circle, Ahmedabad
19	1460	PARSING JOKHNABHAI KISHORI	Senior Clerk (AC)	PH Mech. SubDivision, Lunawada
20	8246	PRASHANT SURESHBHAI RANA	Senior Clerk	DEE, PHS Subdivision, Bilimora
21	1777	RAHEMTULLA JUSAB SUMRA	Senior Clerk	DEE, PHS Subdivision, Mandvi-Kutch
22	1991	RAJENDRAPRASAD DURLABHAJI MEHTA	Senior Clerk	EE, P.H. Works Division, Veraval
23	3344	RAJESHKUMAR RAJNIKANT KAYASTH	Senior Clerk	DEE, PHS Subdivision, Netrang
24	3143	RAMESHBHAI AJITBHAI DESAI	Senior Clerk (AC)	EE, P.H. Works Division, Anand
25	6051	RAMESHBHAI MAGANBHAI CHUDHARI	Senior Clerk	EE, P.H. Works Division, Lunawada
26	2810	SANJAYKUMAR ANANDPRASAD RAO	Senior Clerk (AC)	SE, P. H. Circle, Godhra
27	9810	SHASHIKANT KESHABHAI SOLANKI	Senior Clerk	SE, P. H. Circle, Mehsana
28	10041	Tejas C Khumar	Senior Clerk	PHSSD, Porbandar
29	3801	UDESANG BANESANG GOHIL	Senior Clerk (AC)	DEE, PHS Subdivision, Dhandhuka
30	8211	VAIBHAV SATISHKUMAR SHAH	Senior Clerk	P. H. Mech. Division, Dahod

Photo Gallery

1. **Sh. B B Chauhan**, Senior Manager (F&A), GWSSB addressing the trainees



2. **Sh. D P Manavadariya**, Retd. Senior Manager (F&A), GWSSB addressing the trainees



3. **Sh. Prakash Vaghasiya, AAE, PH Circle, Surat** addressing the trainees



4. **Sh. M R Malek, Retd. Section Officer, Gandhinagar** addressing the trainees

