

GUJARAT WATER SUPPLY & SEWERAGE BOARD
Sector 16, Gandhinagar

No. MS/Office Order/91/

16th February 1991

OFFICE ORDER

Sub : Use of Official Motor Car for journey from residence to office and back for attending duties (once in a day only) on payment of charges

- 1 The question of permitting the use of official vehicle for journeys from residence to office and vice versa to certain categories of Senior Officers was under examination for quite some time.
- 2 After careful consideration of various aspects of the issue, it was decided in the Board Meeting held on 15-2-1991 to allow officers of the rank of CEs, FC, CAO, Director/Jt. Director of GJTI and SEs in the Head Office as well as in the field offices to use the official vehicle allotted to them for performing journeys from residence to office and back on payment of charges as under:
 - a) Rs.300/- for exclusive use by an officer between Ahmedabad and Gandhinagar in case the duty place is either at Gandhinagar or at Ahmedabad and the residence is at the other place (Gandhinagar or Ahmedabad);
 - b) Rs.150/- per officer if two officers share one vehicle for such journey in a pool arrangement as per (a);
 - c) Rs.100/- per officer if 3 officers share one vehicle for such journey in a pool arrangement as per (a);
 - d) Rs.75/- per officer in the rank of SE and above working at Ahmedabad, Baroda, Surat, Bhavnagar, Jamnagar and Rajkot and residing in the Head Quarters;
 - e) Rs.50/- for officers working at the Head Office at Gandhinagar and residing at Gandhinagar.
- 3 The official motor vehicle allotted to officers in the rank of CE, FC, CAO, Director/Jt. Director of GJTI and SEs would be parked at their residences to avoid fuel consumption in journey between the residence of officers and garage/parking place at office, if any.
- 4 The officers covered under own car scheme willing to avail of the facility as per this order will have to submit their option within 15 days to (CE(M)) to facilitate allotment of vehicle.

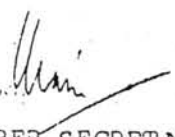
Entry in sh. vehicle

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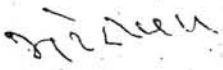
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- 5 In case of officers residing at Ahmedabad and working at Gandhinagar or vice versa, it is hereby ordered that normally drivers residing at the places of residence of officers should be allotted to them for the convenience of drivers in attending duties.


MEMBER SECRETARY

TO

Handwritten note: 
All CBs
All SEs
All EEs
Director 'GJI'
FC
CAO
PS to Chairman
EA to MS